



How to Auto-Renew Set It – Forget It

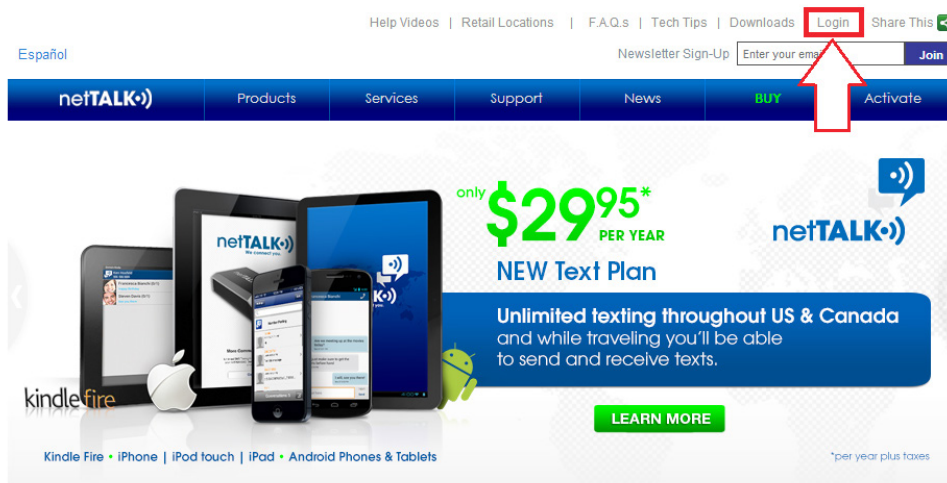
A “How To” Guide on Setting up your Auto Renewal Feature

This guide is here to show you how easy it is to setup auto-renew on your netTALK Account.

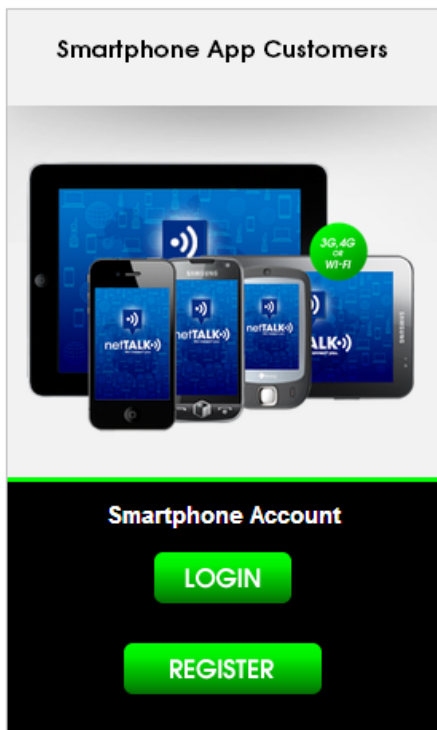
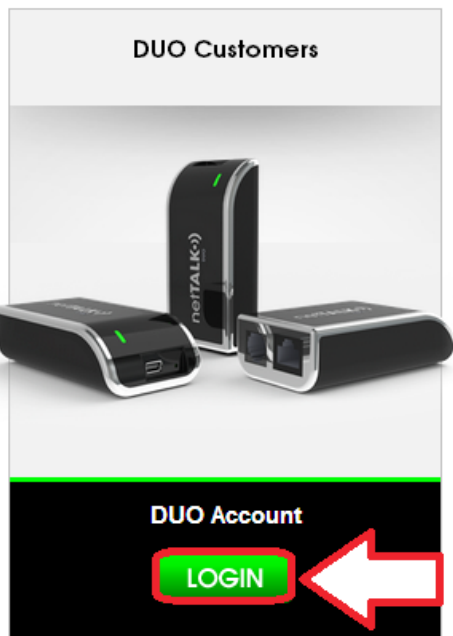


It Starts with a Visit to the Home Page

To get started, simply go to www.nettalk.com. Locate and click the **LOGIN** link on the top, right hand corner of our webpage.




You will be asked if you are entering your DUO account or your Smartphone account. Click the green LOGIN button that is under **DUO Customers**.



In the next page, locate and enter the **Username** and **Password** to your online account.

Customer Account Manager Login:



[Forgot username or password?](#)

If you are registering a new device, use the username and password on the sticker inside your box package.
IMPORTANT! If you received a replacement device, **DO NOT REGISTER** the new device. You need to call Tech Support at 1-866-967-1063 to transfer your old account to the new device.

When you login, the first page you will see is the **Service Plans Page**. Look for the Basic Call Plan Section and select the **Setup Auto-Renew** option.

ACCOUNT INFO
SERVICE PLANS
 BUY CREDIT
 VOICEMAIL
 CALL HISTORY
 COUPONS
 INVOICES
 PHONE NUMBERS
 SPEED DIAL
 INTERNATIONAL RATES
 CALL SIMULATOR
 PASSWORD
 STAR CODES

Logout

Service Plans

Manage your netTALK Phone Service Call Plans and SMS Texting Plans.

SMS Texting Plans^{NEW}

These plans provide you with SMS Texting to and from mobile phones (This service is valid for US and Canada only.). SMS Texting Plans are valid for a maximum of 12 months. If your Basic phone service expires within 12 months, then the price of the SMS Texting Plan will be prorated for the remaining months. [view requirements](#)

Unlimited SMS Texting (expires: February 06, 2014) [view details](#)

Basic Call Plan

This is the Basic Call Plan currently assigned to your netTALK account.

USA Call Plan (expires: February 6, 2014) [view details](#)

Setup Auto-Renew **Renew Basic Call Plan**

The **Renewal Details** will let you see all details on your next renewal. This includes Service Plan, Expiration date, Yearly Fee and for how long you will be renewing for. This is for general information.

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Service Plans

Manage your netTALK Phone Service Call Plans and SMS Texting Plans.

[< return to Service Plans](#)

Sign-Up for Auto-Renew

Sign-Up is Easy, Convenient, and Worry Free.
 By signing up for our Auto-Renew Service, there is no need to remember to renew your service. Your account will be charged at some point up to thirty (30) days prior to its expiration date. You will NOT be charged at this time.

* required fields

Renewal Details

Price Lock Guarantee. Sign-up today and lock in the current renewal fee. Your rate won't be increased in the future unless you deactivate Auto-Renew.

| Auto Renew | Service Plan | Expires On | Yearly Fee plus taxes | Renewal Length |
|-------------------------------------|-----------------|------------------|-----------------------|----------------|
| <input checked="" type="checkbox"/> | Basic 12 Months | February 7, 2014 | 29.95 | 12 months |

The next step is the **Payment Information**. In this option, you enter your choice of credit card (CC) by entering the **First and Last Name** on the CC. Then you proceed with entering the **CC Number, Expiration Date and Security Code (CVV)** of the CC.

Payment Information

Please enter your credit card information. This is a secure 256-bit high-grade SSL encrypted credit card payment.

GOODADDY.COMSM VERIFIED & SECURED VERIFY SECURITY

Authorize.Net Click to MERCHANT

* First Name
Enter first name on credit card.

* Last Name
Enter last name on credit card.

* Credit Card Number
Do not enter any spaces or hyphens for the credit card number.

* Expiration Date /

* Security code
(or "CVC" or "CVV")
The last 3 digits displayed on the back of your credit card. (Amex: 4 digits on front.)

The next step is filling out your **Billing Information**. This step requires you to properly enter your CC's correct Billing Address. Start by **selecting the Country**. Next enter the **Billing Address, Apt/Unit** (if available), the **City, State/Province** and the **Zip Code**. Finish the process by selecting the **Terms of Service Checkbox**. Once all of that is completed, click on the **SIGN-UP** button.

Billing Address

Please enter your correct billing address below.

* Country

* Address

Apt/Unit

* City

* State/Province

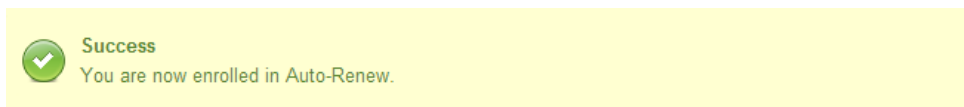
* Zip/Postal Code

I have read and understood the netTALK terms of service.

SIGN-UP

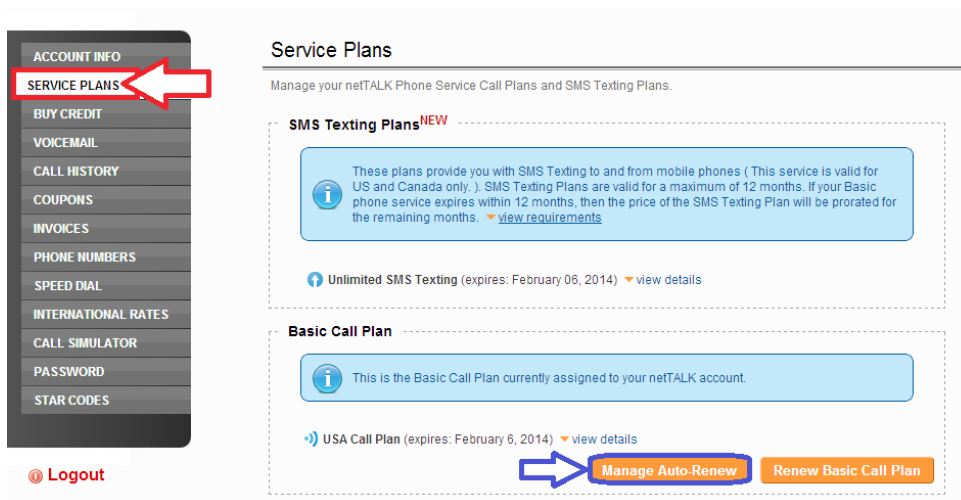
PLEASE NOTE: When you are done with the last step, you **WILL NOT** get charged. This process is for future renewals.

After you select the Sign-Up button, you will receive this message:



This indicates that you have completed the Auto-Renew process.

You can go back and view the Auto-Renew settings. From the menu, select **Service Plans**. You will notice that under Basic Call Plan, the option to auto-renew has changed to **Manage Auto-Renew**. Click on that option.



You can make modifications to your credit card (CC) information or if you want to remove auto-renew, scroll to the bottom of the page and select the **Remove Auto-Renew** button. This will clear all your CC information from the list and if you want to enable Auto-Renew, you will have to enter it again.

If you wish to disable the Auto-Renew feature, then click the "Remove Auto-Renew" button.
NOTE: If you disable Auto-Renew then you will need to fill-out this form again to re-enable it.

[Remove Auto-Renew](#)

And you are done!

Congratulations! You have just finished setting up Auto-Renew. Now you can relax without having to worry about service interruptions or Renewal Fee's.

Auto-Renew 
Just Set It – Forget It